



## Aging and Disability Regional Coordinator

Annual salary up to \$78,000

**Aging and Disability Services Division (ADSD)** is accepting resumes for a Regional Coordinator position within the Planning, Advocacy, and Community Services unit. This position is located in Las Vegas, Nevada. This position is in the unclassified service. The incumbent will serve at the pleasure of the Division.

ADSD provides an atmosphere of innovative thinking, teamwork, and promotes a positive work environment. The mission of the ADSD is to provide leadership and advocacy in the planning, development and delivery of a high quality, comprehensive support service system across the lifespan to allow all of Nevada's elders, children and adults with disabilities or special health care needs, to live independent, meaningful, and dignified lives to the greatest extent possible. The responsibility of ADSD is to ensure the provision of effective supports and services to meet the needs of individuals and families.

**DESCRIPTION:** The primary responsibility of the Regional Coordinator will serve as a liaison between the community, healthcare partners, and state agencies. Focus on community partnerships and development of budget and policy recommendations from a public health perspective. Work with community stakeholders including community providers, healthcare providers, family and peer advocates and others to coordinate resources and education across regions.

The Regional Coordinator provides education to healthcare professionals to promote awareness of the unique needs of older adults and people with disabilities and increase access to healthcare services while serving as a liaison between ADSD and community partners within the assigned region.

Providing outreach related to all programs and services of ADSD and the Independent Living (IL) network of healthcare providers. The Regional Coordinator will promote the independent living model, as well as person centered thinking and self-direction to improve quality of services.

This position assists in the development of policy and procedure recommendations as determined by engagement activities for consideration by ADSD, councils and commissions, and other state and local agencies to address needs.

The Regional Coordinator provides technical assistance and support to Resource and Service Navigators in the assigned region to include promotion of collaboration between Resource and Service Navigators and Community Health Workers to address regional health needs.

Coordinators will represent the division in the community to recognize and respond to community needs and concerns; serve as a member of community, private, and public boards; coordinate efforts with various service providers, government officials, professionals, and parents to resolve issues of mutual concern; and provide educational and promotional materials and information on ADSD services to members of the community.

**EDUCATION AND EXPERIENCE:** Bachelor's degree from an accredited college or university in social work, health or social science, public administration or related field and two years of community engagement experience in the implementation of social services programs; interpretation and application of complex federal regulations; and writing program policies, procedures, and reports; OR an equivalent combination of education and experience as described above.

**POSITION LOCATION:** Las Vegas, Nevada

**SALARY AND BENEFITS:** As a full-time position compensation is approximately \$78,000 annually. Excellent benefits package including health, dental and vision insurance, Public Employees' Retirement System (PERS) Plan, paid vacation, 11 paid holidays, and no state, county, city or social security tax. Other employee benefits such as life and disability insurance, and deferred compensation plans are available.

For further information or to apply, please submit your resume or Curriculum Vitae with a letter of interest and three (3) professional references to:

Connie Burgwardt-Odgers  
ADSD Human Resource Analyst II  
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In the Subject line, please reference: **Regional Coordinator**

Resumes will be accepted until recruitment needs are satisfied. ADSD is an equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate based on race, color, national origin, religion or belief, age, sex, sexual orientation, pregnancy, genetic information (GINA), or gender identity and expression.

***Aging and Disability Services Division is dedicated to assist all of Nevada's elders, children and adults with disabilities or special health care needs, to live independent, meaningful, and dignified lives to the greatest extent possible!***